



# Kankakee County Administration

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## COURT CASE MANAGEMENT SYSTEM RFP ADDENDUM #1 August 10, 2022

**NOTE: Jail Management has been removed as a potential module for all respondents. However, all respondents should address the integration potential with the current jail management system, which is Tyler/New World 2021.1, and Brazos e-citation.**

### VENDOR #1

- 1) "Jury" is mentioned as a partner organization. Is there a current Jury management system in production? If so, what is that system, and is the county looking to replace that system as well as the CourtView Case Management System? Are there integration needs with that system?
  - The current jury management system provider is Judicial Systems Incorporated. We are currently using Jury 2021 Plus with the added components of JIMS and i-Juror.
  - If there is a jury module that goes along with their proposed system, we would be interested in seeing what it can do. Having an electronic voir dire manager in the courtroom would be a plus.
  - As to needing the CMS system to integrate with the current jury system, I do not think there is any really need for that.
- 2) The RFP indicates the county considering a Jail Management solution? If so, what is the current system in place? Replacement of the Jail Management System is outside the scope of the RFP, however capability of integration into the Court Management system should be addressed. The County currently uses Tyler/New World 2021.1 as its Jail Management System.
- 3) Can the county share any further technical information about the current software product CourtView? How many database tables, records, database format, software version number, on premise or cloud, etc.

- Current format is on premises. The County will review all formats. The County has not decided on a hosted or subscription format, so this will be part of the evaluation process.

- The following are the most precise numbers available related to tables and records:

There are 2 relevant databases in the CourtView system Microsoft SQL Server as follows:

Database name:	<b>CRTV</b> ( <i>CourtView Database</i> )
Size:	<b>55 GB</b>
Tables #:	<b>3327</b>

Database name:	<b>netDMS</b> ( <i>Vista Imaging Solutions – scanned image indexes</i> )
Size:	<b>5 GB</b>
Tables #:	<b>173</b>

- 4) Is the current CourtView solution integrated (sharing court data) with any local law enforcement, judicial or government partners? If so, is there a list of software integrations? Also, if so, should this functionality be maintained and is there a list of these custom integrations? (Some examples may include: local law enforcement agencies, collections vendors, e-citations vendors, e-File vendors, statewide agencies, neighboring county courts, etc.)
  - There is no current integration between law enforcement, judicial or government partners. The goal of this project is to implement as much integration as possible with all partners in the law enforcement and judicial processes. A major component of vendor selection will be the ability of the respondent to maximize integration throughout the entire process including e-citation, e-file, statewide agencies, etc.
  
- 5) Will the county consider a best of breed approach for software module functionality? If a vendor cannot fulfill all functionality within the RFP, would it consider a vendor only providing some modules but not others?
  - All vendors will be considered, however with a goal of integration throughout the process, excluding some modules may reduce a vendor's chance of selection.
  
- 6) If a vendor can provide software in various formats (Hosted, Subscription, County Hosted) does the county want all options priced, or would the county prefer the vendor to pick one delivery model for Attachment C?
  - The County will review all formats. The County has not decided on a hosted or subscription format, so this will be part of the evaluation process. The County encourages respondents to include in their response which method is their recommendation over another. If a vendor has multiple formats it wishes to present, it is encouraged to do so. If a vendor submits only one format, selection will be limited to the format selected.

**VENDOR #2:**

- 7) Will the County accept proposal that do not include Jail Management? Per the introductory note, Jail Management has been removed from the RFP, but capability of integration from the Tyler Jail Management system to the proposed CMS system must be included.
  
- 8) Does the current Courtview case management system include Jail Management? No, the current jail management system is Tyler/New World 2021.1
  
- 9) Section 2.5 Number of Users- Jail Management users are not listed. Can you provide the user count for the Jail? No longer applicable per introductory note

**VENDOR #3:**

RFP Page #	Section #/ paragraph	RFP content in question	Your Question
Page 11	Section 2.7	The County's primary case management system is CourtView. Although the County currently uses CourtView to support processes related to scheduling, reporting, state's attorney management,	Is the Family Maintenance System (FMS) used to manage child support and maintenance information "In-Scope" for Data Conversion?  Historic child support and maintenance payment information conversion is in scope for the project. Information after 2012 is held at a State level and not included, but payments made prior to

		probation, court case management, financials, and public defender, <b><i>the County also uses Family Maintenance System (FMS) to manage child support and family maintenance information.</i></b>	2012 are included, as well as the annual fee currently assessed to each child support case.
Page 18	4.1, 2-4	<p><b>2. Hard Copy Proposals:</b> Respondents shall submit seven (7) versions of the Technical Proposal and seven (7) versions of the Price Proposal in separate three-ring binders with tab separators, clearly marked "Original." Technical Proposals shall not include extraneous marketing materials.</p> <p><b>3. Fax and Email Proposals:</b> Fax or email responses will not be accepted.</p> <p><b>4. Electronic Proposals:</b> Respondents shall submit electronic versions of the Technical Proposal and electronic versions of the Price Proposal on separate removable devices (e.g., thumb drive, CD).</p>	<p>Due to the current rise of the Covid-19 variant Omicron BA.5 that is much more contagious than its predecessors and transmissible through the handling of printers and shippers, would the County consider allowing vendors to only submit proposals that are searchable electronically – either by flash drive (already requested in the RFP) or even more safely by email submission?</p> <p><b>Attachment A responses of one to two sentences should be included in the hard copy response. Attachment B responses and one to two summary sentence comments should be included in the hard copy response. If longer explanations are provided for any of the above, they may be submitted in electronic format that can be easily searched by the Committee should further information be necessary. The expectation is that more detailed examples of functionality would be obtained through the vendor demonstration.</b></p>
Attach. B	Tab 11 - Interfaces	<p>INT.10: "Send: The CMS will need to send an abstract request for driver's license information.</p> <p>Receive: The CMS will need to receive abstracts of driver's licenses."</p>	<p>Can the County elaborate on a use-case scenario related to this requirement? What information is contained in abstracts of driver's licenses?</p> <p><b>Upon further review, this requirement can be removed from any response</b></p>

**VENDOR #4:**

1.	<p>For the interfaces listed:</p> <ul style="list-style-type: none"><li>• eFiling – Tyler – Can you please provide the latest requirements document?</li><li>• LEADS – State of IL – Can you please provide the latest requirements document?</li><li>• SearchIL – Tyler - Can you please provide the latest requirements document?</li><li>• VINE – Appriss – Interface with CV2 is live. Can you please provide the latest requirements document?</li><li>• IDROP – Illinois Comptroller’s Office – This is leveraged via CV2 Collections.</li><li>• Records Management Systems – Various RMS Vendors – Can you please provide the latest requirements document?</li><li>• eCitation – Brazoz – Can you please provide the latest requirements document?</li><li>• eCitation State of IL – Can you please provide the latest requirements document?</li><li>• License Abstract - Secretary of State - Can you please provide the latest requirements document?</li><li>• IL State Disbursement Unit – State of IL – Can you please provide the latest requirements document?</li></ul> <p><b>Respondents should be aware of integration requirements of the various State of Illinois departments. If information of this technical nature is required, respondents should communicate directly with the various entities as listed above.</b></p>
2.	<ul style="list-style-type: none"><li>• What systems are they converting from? Probation, Public Defender, and Jail? <b>Probation – Tracker, Public Defender – None, Jail – Out of Scope per Note above</b></li><li>• What will be converted from each system?</li><li>• Number of records, size?</li><li>• Number of cases converted?</li><li>• Number of Images converted? Per day? Per month? Per year?</li><li>• Average size of documents to be converted?</li><li>• How many cases and images will be converted?</li><li>• What is the format of the images to be converted (tiff., pdf – single page, multi-page)?</li></ul> <p><b>Further detail will be provided should for vendors selected for demonstrations related to file and records sizes</b></p>
3.	Does the County have a projected start date? <b>12/01/2022</b>
4.	What is your intended project duration? Start date to go live? <b>12 – 18 months from project award to go live</b>
5.	How many physical locations will be part of the implementation? <b>Two buildings within a block of each other. If integration to the Sheriff’s Department counts as a location, there are three locations and the Sheriff’s Administration building is 5 miles away.</b>
6.	What is the anticipated annual growth of cases processed? <b>Unable to estimate</b>
7.	Will CAD or RMS be part of the jail migration? <b>No, outside the scope of the RFP, however capability of integration into the Court Management system should be addressed</b>
8.	<p><b>CAD - CAD is outside the scope of the project, however capability of integration into the Court Management system should be addressed</b></p> <p>How many dispatch positions? How many dispatchers? How many/type of agencies do you dispatch? What, if any, additional interfaces to 3rd party applications are needed for CAD?</p>

9.	<p><b>RMS - RMS is outside the scope of the project, however capability of integration into the Court Management system should be addressed</b></p> <p>How many sworn officers use RMS? How many non-sworn personnel use RMS? What are the plans for crash reporting? What are the plans for e-Citations? <b>Integration between e-Citation and the Court Management System should be addressed. If automated integration from Tyler-New World is not possible, an explanation of the manual process should be explained.</b></p> <p>What, if any, additional interfaces to 3rd party applications are needed for RMS?</p>
10.	<p><b>Mobile – Outside the scope of the project</b></p> <p>How many mobile devices? What, if any, additional interfaces to 3rd party applications are needed for Mobile?</p>