

**Kankakee County
Buildings & Grounds Committee
November 14, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on November 14, 2024 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hess, Mr. Hunter, Mr. Dunnill, Mr. Kerkstra, Ms. Munday, Mr. Smith, Mr. Marion, Mr. Alexander-Hildebrand, Mr. Long

Members Absent –Mr. Ashcraft, Ms. Armer-Irps, and Mr. Ekhoff

Quorum – Present

Department Heads Present –Anita Speckman, Sheriff Downey, Teresa Goudie, and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

October 10, 2024

Mr. Smith made a motion to approve, and Mr. Dunnill seconded it. Motion carried with a voice vote.

Presentation

None

Buildings

Introduction to New Maintenance Director

Mr. Andrews introduced the new maintenance director, Ted Workman. He is very knowledgeable in both residential and commercial construction and he believes the transition will be smooth. Mr. Andrews last day will be November 22.

Mr. Workman stated that he has been to all of the buildings and he will do his best to keep things running smoothly, efficiently and effectively.

Sheriff Downey explained the process for the hiring of the maintenance director. Choosing Ted as the new maintenance director by the committee was unanimous. He thanked Mr. Andrews for the great job that he did as Maintenance Director.

Mr. Alexander-Hildebrand stated that we are losing a great asset with Mr. Andrew leaving and he will be missed.

Mr. Hunter echoed the same sentiments.

Facility Dude Report

There were no discussions.

Financial Report

Mr. Andrews reviewed the financial report with the committee.

Ms. Parker asked about the roof out at I-Kan.

Mr. Andrews stated that it is just about completed.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Getting ready for winter and plowing

Replace mortar by front doors of Admin Bldg.

Assessor door will be replaced soon

Getting boilers ready for winter

Engagement of ELARA for HVAC for Admin Bldg.

Parking Lot in Need of Restriping at Admin Bldg.

Electrical Panel replaced at Courthouse

Replacement of Board on Fire Alarm System at Courthouse

Inspection of Elevator at Courthouse

Boiler Issue at Annex Bldg.

Old Jail Roof Completed

Issues with stucco on Animal Control Bldg

New/Old/Other Business

Adjournment

Mr. Hess made the motion to adjourn the meeting at 9:26 a.m. Ms. Munday seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Joanne Langlois, Executive Coordinator

<https://www.youtube.com/watch?v=4OvDNp7CnX8>