

**Kankakee County
PZA Committee
July 20, 2022**

The meeting of the Kankakee County Planning, Zoning & Agriculture Committee was held on July 20, 2022 and was called to order by Committee Chairman, Mr. Fetherling at 9:00am. The following members were present:

Mr. Fetherling, Ms. Peters, Mr. Fairfield, Mr. Snipes, Mr. Ekhoﬀ, Ms. Hudson, Ms. Foster and Mr. Wheeler

Members Absent –Mr. Miller, Mr. Tholen, Mr. Swanson, Mr. Dunnill, Mr. Kerkstra, Mr. Alexander-Hildebrand, Mr. Gowler and Mr. Sirois

Quorum – Not Present

Department Heads Present – John Coghlan, Delbert Skimerhorn, Ben Wilson

Media Present – None

Public Commentary – None

Mr. Fetherling stated that there is not a quorum, there can be no voting.

Mr. Skimerhorn advised that he would do the Old/New Business while we wait for another member to arrive at the meeting.

Mr. Skimerhorn reviewed the openings on the Regional Planning Commission.

Mr. Skimerhorn discussed the job opening for a GIS technician.

The other Laurel Lane properties have been purchased and the bid opening will take place next month.

Mr. Snipes arrived at 9:07am to make a quorum.

Minutes of the Last Meeting

The minutes of June 22, 2022 were submitted to the committee for approval.

Mr. Fairfield made a motion to approve and Mr. Ekhoﬀ seconded the motion. Motion passed with a voice vote.

Building

Building Report

Building Report – June 2022

Mr. Skimerhorn reviewed the report with the committee. There were 116 permits issued for the month of April.

Ms. Peters made a motion to Approve and Mr. Snipes seconded it. Motion carried with a voice vote.

Zoning

- ZBA Case#22-05; request for a Variance to Section 121-99.11.a.3.v (Lot Width) in the A1-Agricultural District on a parcel generally situated in Section 35 of Ganeer Township. The petitioners are Municipal Trust & Savings Bank TR#2593, property owner and Neil Trudeau, applicants.

Mr. Skimerhorn reviewed the request with the committee. ZBA met on July 11th and recommended approval with a 6-0 vote.

Mr. Ekhoﬀ made a motion to approve, and Ms. Hudson seconded it. Motion carried with a voice vote.

- ZBA Case#22-06; request for a Special Use Permit #13c (Single Family Home) in the R1-Single Family Residential District on a parcel generally situated in Section 10 of Aroma Township. The petitioner is Mark Wells, property owner and applicant.

Mr. Skimerhorn reviewed the request with the committee. There was no public comment at ZBA and they recommended approval with a 6-0 vote on July 11th.

Mr. Snipes made a motion to approve, and Ms. Hudson seconded it. Motion carried with a voice vote.

GIS

- Reappointment of Larry Kerkstra to the GIS Committee
- Appointment of Steven Bukowski to the Historic Preservation Commission

Mr. Ekhoﬀ made a motion to combine and approve, and Mr. Snipes seconded it. Motion carried with a voice vote.

Planning

- Adoption of the Kankakee Regional Land bank Services Agreement and Housing of Employee

Mr. Wheeler reviewed the agreement with the committee, which includes housing a Land Bank employee in the planning department and covering the benefits for the employee.

In depth discussions were held.

Ms. Hudson made a motion to approve and send to Finance and Executive, and Mr. Ekhoﬀ seconded it. Motion carried with a roll call vote of 8 ayes and 0 nays. Voting aye were: Mr. Fetherling, Ms. Peters, Mr. Fairfield, Mr. Snipes, Mr. Ekhoﬀ, Ms. Hudson, Ms. Foster and Mr. Wheeler

Old Business

None

New Business

- 6 Openings on Kankakee County Regional Planning Commission

Mr. Snipes updated the committee on an event at Pioneer park and asked for anyone to reach out by email if they would like more details.

Adjournment

Ms. Peters made the motion to adjourn the meeting at 9:43 a.m. Ms. Hudson seconded the motion. Motion carried by a voice vote.

John Fetherling, Committee Chairperson

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=OIFcGIIHLMA>