

**Kankakee County  
Community Services Committee  
June 20, 2023**

The meeting of the Kankakee County Community Services Committee was held on June 20, 2023 and was called to order by Committee Chairman, Ms. Webber at 9:00am. The following members were present:

Mrs. Webber, Ms. Polk, Mr. Smith, Mr. Kerkstra, Mr. Foster, Ms. Munday, Ms. Andrade, Mr. Wheeler

**Members Absent** – Ms. Parker, Mr. Swanson and Ms. Rittmanic-Emme

**Quorum – Present**

**Department Heads Present** – Erich Blair, Dan Hendrickson, Anita Speckman and Lori Gadbois

**Media Present** – None

**Public Commentary**

None

**Minutes of the Last Meeting**

The minutes of April 18, 2023 were submitted to the committee.

**Mr. Smith made a motion to combine and approve, and Ms. Foster seconded it. Motion carried with a voice vote.**

**County Clerk**

**Monthly Report**

Mr. Hendrickson reviewed the reports. There were no questions from the committee.

**Ms. Munday made a motion to approve, and Ms. Andrade seconded it. Motion carried with a voice vote.**

Mr. Hendrickson advised the committee that vital records will be closed over lunch due to staffing issues. There is a position open.

Mr. Hendrickson stated that voting information will be mailed out. Discussions were held regarding processes with mailing.

Discussions were held regarding the new voting booths that were approved. Discussions were also held regarding jury duty.

**Assessor  
Monthly Report**

Mr. Blair reviewed the report with the committee

Mr. Blair gave the committee a brief update from his department.

**Ms. Kerkstra made a motion to approve, and Mr. Smith seconded it. Motion carried with a voice vote.**

**Recorder**

**Monthly Report**

Ms. Gadbois reviewed the report with the committee.

**Ms. Foster made a motion to approve, and Ms. Munday seconded it. Motion carried with a voice vote.**

**Animal Control**

**Monthly Report**

Ms. Laird, Animal Control Director, was not present and Ms. Webber reviewed the report with the committee.

**Ms. Andrade made a motion to approve, and Mr. Kerkstra seconded it. Motion carried with a voice vote.**

**Monthly Statistical Data**

Ms. Webber, reviewed the monthly statistical data with the committee.

Mr. Wheeler gave the committee an update on the new Animal Control building progress.

**Animal Welfare Advisory Committee**

**Monthly Update**

Ms. Parker was not present.

**New/Old Business**

Ms. Webber stated that Ms. Polk through the Martin Luther King Foundation is hosting an event to raise funds for scholarships and Harbour House.

Mr. Wheeler advised that the agendas have been very light, and there is not actionable items.

Spoke about not having Community Services meetings if there is not business. The department heads agreed. Mr. Wheeler asked what the committee thought about cancelling the meeting if there is not business. The committee agreed to cancel if there is not business to be done to save money.

Ms. Munday asked if the reports would still be sent out.

Mr. Wheeler confirmed that the reports would be sent out. If there are questions, then they could be directed to the department head.

**Adjournment**

**Ms. Munday made a motion to adjourn the meeting at 9:42AM, and Ms. Andrade seconded it. Motion carried with a voice vote.**

Carol Webber, Committee Chairperson

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=RzFVqAuiHpc>