

**Kankakee County  
Buildings & Grounds Committee  
June 15, 2023**

The meeting of the Kankakee County Buildings and Grounds Committee was held on June 15, 2023 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hunter, Mr. Smith, Mr. Dunnill, Ms. Armer-Irps, Ms. Munday, Mr. Alexander-Hildebrand and Mr. Wheeler

**Members Absent** – Mr. Hess, Mr. Tholen, Mr. Sirois, Mr. Scanlon, Mr. Ashcraft

**Quorum – Present**

**Department Heads Present** –Anita Speckman, Kevin Duval and Wes Andrews

**Media Present** – None

**Public Commentary** – None

**Minutes of the Last Meeting**

May 11, 2023

**Mr. Smith made a motion to approve, and Ms. Irps seconded it. Motion carried with a voice vote.**

**Presentation**

None

**Mr. Hunter made a motion to amend the agenda to allow the Animal Control Building discussions first, and Mr. Dunnill seconded it. Motion carried with a voice vote.**

**Old Business**

**Update on Animal Control Building and Costs**

Discussions were held regarding the costs with the new Animal Control building. Discussions were held regarding getting new bids. New bids were published and due the day before finance and will be opened at the Finance Committee meeting if this committee wishes to move forward.

**Mr. Hunter made a motion to approve, and Ms. Munday seconded it. Motion carried with a voice vote.**

Mr. Wheeler stated that there was \$6M received from the state to relieve courthouse congestion. Discussions were held, with more information to come.

**Buildings**

**Facility Dude Report**

Mr. Andrews, Maintenance Director, stated there were 148 work orders for the month. There were no discussions.

### **Financial Report**

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.

There were no questions from the committee.

### **Building Report**

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

A fire frill is scheduled for July 27<sup>th</sup> at 9am. Discussions were held regarding preparedness, Fire, Tornado, AED's and active shooting training.

Circuit Clerk furniture is arriving tomorrow.

A tree is being removed from the north lawn of the courthouse.

Mr. Andrews stated that he is working on ADA compliance for the Circuit Clerks office with the architect.

### **New Business**

#### **County Phone System – Kevin Duval**

Mr. Duval stated that he would be sending out an RFP for a new phone system. Would like to have a centralized phone system for courthouse, annex and admin building. This would be a network system. Discussions were held.

### **Adjournment**

Mr. Smith made the motion to adjourn the meeting at 9:49 a.m. Ms. Irps seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=4aOxDnOqznA&list=PLuh0IeyRukQT1AStlquNvLtVb2kfvCMy>