

MINUTES

Members Present

Mr. Hess, Mr. Liehr, Mr. Snipes, Ms. Parker, Mr. Fairfield, Mr. Carrico, Mr. Ekhoﬀ, Mr. Swanson, Mr. Kerkstra, Mr. Hunter, Mr. Smith, Mr. Gowler, Mr. Wheeler

Members Absent

Mr. Long, Ms. Peters, Mr. Collins and Mr. Sirois

In Attendance

- **Board Members**
- **Department Heads**

John Coghlan, Tom Latham, Eric Cavender, Mike Downey, Anita Speckman, Ed Pentuic, Theresa Goudie, Sandi Cianci and Judge Cunningham

Media

None

Call to Order

The meeting was called to order by the Committee Chairman, Mr. Hess at 7:30 a.m.

Public Comment

None

Approval of Minutes: May 11, 2022

Mr. Hunter made a motion to approve and Mr. Smith seconded it. Motion carried with a voice vote.

Judicial – Chief Judge Thomas Cunningham

Judge Cunningham updated the committee on the case management system and the impacts of cashless bail.

Judge Cunningham and Sandi Cianci spoke regarding the RFP that was issued for a case management system in courts. Discussions were held.

Circuit Clerk's Office - Sandi Cianci

- **Monthly Report**

Ms. Cianci provided the committee with reports, there were no questions or comments.

Mr. Ekhoﬀ made a motion to approve the report, and Mr. Swanson seconded it. Motion carried with a voice vote.

- **AIOC – E-file Project**

Ms. Cianci updated the committee on the basement file project.

- **RFP – Purchase of a Court Management System**

Mr. Hunter made a motion to approve, and Mr. Fairfield seconded it. Motion carried with a voice vote.

State’s Attorney’s Office – John Coghlan

John Coghlan was present to review the report.

- **Grand Jury Report**
- **Grand Jury Statistics Report**

Mr. Smith made a motion to combine and approve the reports and Ms. Parker seconded it. Motion carried with a voice vote.

Public Defender’s Office – Ed Pentuic

- **Monthly Report**

Mr. Pentuic reviewed the report with the committee.

Mr. Swanson made a motion to approve, and Mr. Fairfield seconded it. Motion carried with a voice vote.

Probation – Tom Latham

- **Monthly Report**

Mr. Latham reviewed and discussed the report with the committee.

Mr. Liehr made a motion to approve, and Mr. Carrico seconded it. Motion carried with a voice vote.

Mr. Latham reviewed the openings within his department. Discussions were held. Mr. Latham updated the committee on the Annex building and the needed repairs with carpeting and in the bathrooms.

Sheriff/EMA Department – Sheriff Mike Downey

Sheriff Downey was present to review the reports with the committee.

- **Monthly Report**

Sheriff reviewed the report with the committee. Discussions were held.

Mr. Ekhoﬀ made a motion to approve, and Mr. Kerkstra seconded it. Motion carried with a voice vote

- **Animal Control Update**

Sheriff updated the committee on the process of the new Animal Control building. Discussions were held.

- **Declaring Vehicles as Surplus**

Sheriff reviewed the vehicles and the condition.

Mr. Fairfield made a motion to approve, and Mr. Ekhoﬀ seconded it. Motion carried with a voice vote.

- **Fuel Impact on Budget**

Sheriff spoke to the committee about the fuel prices and how the pricing is affecting the budget. More information will follow

Coroner's Office – Eric Cavender

- **Monthly Reports**
- **Monthly Receipts of Money**

Mr. Gessner was present and reviewed the reports with the committee.

Mr. Kerkstra made a motion to combine and approve, and Mr. Smith seconded it. Motion carried with a voice vote.

Mr.,. Cavender spoke about the HVAC system and updated the committee. An alternative solution will be coming forward to ARPA.

Old Business/New Business

None

12. Adjournment

Mr. Kerkstra made a motion to adjourn the meeting at 8:26 a.m., and Mr. Snipes seconded it. Motion carried with a voice vote.

Roger Hess, Committee Chairman
Kelly Bylak, Executive Coordinator
<https://www.youtube.com/watch?v=9dtWsjSav8E>