

**Kankakee County
Buildings & Grounds Committee
May 16, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on May 16, 2024 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hess, Mr. Hunter, Mr. Dunnill, Mr. Ekhoff, Mr. Kerkstra, Mr. Smith, Mr. Marion Mr. Wheeler, Mr. Alexander-Hildebrand

Members Absent – Ms. Armer-Irps and Mr. Ashcraft

Quorum – Present

Department Heads Present – Frank Petkunas, Anita Speckman and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

April 11, 2024

Mr. Hunter made a motion to approve, and Mr. Smith seconded it. Motion carried with a voice vote.

Presentation

None

Buildings

Facility Dude Report

There were no discussions. 113 work orders were entered for the month.

Financial Report

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.

There were no questions from the committee.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Old Jail Tuckpointing and Roof

Mr. Wheeler made a motion to get bids from the architect, and Mr. Hunter seconded it. Motion was amended by Mr. Kerkstra to include the roof, and Mr. Marion seconded it. Motion carried with a voice vote.

Property Improvements at 189 E Court

Mr. Andrews reviewed the property improvements at 189 E Court

Landscaping on west side \$10,786.19

Power washing \$5,200

Awning on west side and front \$12,981.65

Lighting for west side \$3,872

Painting the generator and other areas \$3,268

Repair of ramp, steps, handrail and other areas \$23,671

The total amount of the project would be \$59,778.84

Mr. Wheeler made a motion to approve, and Mr. Kerkstra seconded it. Motion carried with a voice vote.

IKAN Roof

Discussions were had on this item being included under ARPA

Mr. Hess made a motion to approve, and Mr. Dunnill Seconded it. Motion carried with a voice vote.

Courthouse Handrails

Discussions were had regarding the historical aesthetic of the building.

The committee agreed that no action should be taken.

New/Old/Other Business

Discussions were had on security at the 189 building

The committee asked for pricing on all HVAC units and preparing the bid

Discussions were held regarding a mural on the county admin building for \$5,000

Adjournment

Mr. Hess made the motion to adjourn the meeting at 9:46 a.m. Ms. Munday seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=o67RKcDB1Eo&list=PLuh0IeyRukQT1AStlquNvLtVb2kfvcAMy&index=5>