

**Kankakee County
Buildings & Grounds Committee
May 11 2023**

The meeting of the Kankakee County Buildings and Grounds Committee was held on May 11, 2023 and was called to order by Committee Chairman, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hunter, Mr. Hess, Mr. Smith, Mr. Dunnill, Mr. Ashcraft, Ms. Armer-Irps, Ms. Munday, Mr. Scanlon, Mr. Alexander-Hildebrand and Mr. Wheeler

Members Absent – Mr. Tholen, Mr. Sirois

Quorum – Present

Department Heads Present –Anita Speckman and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

April 13, 2023

Mr. Scanlon made a motion to approve, and Mr. Dunnill seconded it. Motion carried with a voice vote.

Presentation

None

Buildings

Bid Opening – Animal Control Building

Ms. Parker advised that she would take a motion to open the bids. While they are opening the bids, we can continue through the agenda and come back to the bids.

Ms. Armer-Irps made a motion to open the bids, and Ms. Munday seconded it. Motion carried with a voice vote.

Representatives from Wight & Company proceeded to open and sort the bids.

The committee reviewed multiple bids for different bid items which included: Selective Demolition, Site Utilities & Excavation, Concrete, Masonry, Structural Steel & Misc. Metals, Roofing & Sheet Metal, Aluminum Storefront & Glazing, General Carpentry and Trades, Acoustical Ceilings, Millwork, Resilient Flooring, Epoxy, Ceramic/Porcelain Tile, Painting, Plumbing, Fire Protection, HVAC, Electrical & Low Voltage, Landscaping, Fencing, Asphalt Paving

Discussions were held.

Mr. Hunter stated he wished he saw more local companies bid on the work. Discussions were held that local companies were notified of the bid requests.

Mr. Wheeler stated that the costs from the original estimates were no longer valid do the rising costs. Mr. Wheeler stated that he would gather information and bring it back to the committee.

Mr. Smith made a motion to accept the lowest responsible bidder after review and to reject and rebid the following bid projects: Millwork, Fencing, Landscaping and Carpentry & Trades. Mr. Dunnill seconded that motion. Motion carried with a toll call vote of 9 ayes and 0 nays. Voting aye were: Ms. Parker, Mr. Hunter, Mr. Hess, Mr. Smith, Mr. Dunnill, Ms. Armer-Irps, Ms. Munday, Mr. Scanlon, Mr. Alexander-Hildebrand and Mr. Wheeler

Bid Opening – Uniforms and Mats

Mr. Smith made a motion to open the sealed bid, and Mr. Scanlon seconded it. Motion carried with a voice vote.

Mr. Andrews advised that there was one bid received from Cintas. He will review the bid and stated he preferred that we change from our current service.

Mr. Scanlon made a motion to approve the Cintas bid, and Mr. Smith seconded it. Motion carried with a roll call vote of 10 ayes and 0 nays. Voting aye were: Ms. Parker, Mr. Hunter, Mr. Hess, Mr. Smith, Mr. Dunnill, Mr. Ashcraft, Ms. Armer-Irps, Ms. Munday, Mr. Scanlon, Mr. Alexander-Hildebrand and Mr. Wheeler

Facility Dude Report

Mr. Andrews, Maintenance Director, stated there were 192 work orders for the month. There were no discussions.

Financial Report

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.

There were no questions from the committee.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Mr. Andrews advised the committee that the basement project is 99% done.

Mr. Wheeler asked for Mr. Andrews to start to prepare bids for work at the old jail.

Old Business

Update on next phase of Courthouse ADA Project

Mr. Wheeler reviewed the next phase of the projects with the committee and advised that we will host an event at the courthouse once this is complete.

New Business

None

Adjournment

Mr. Hess made the motion to adjourn the meeting at 10:25 a.m. Ms. Munday seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=ZqjvwLvqD6o&list=PLuh0IeyRukQT1AStlquNvLtVb2kfvcAMy&index=6>