

## **MINUTES**

### **Members Present**

Mr. Hess, Mr. Long, Mr. Liehr, Mr. Snipes, Ms. Peters, Ms. Parker, Mr. Fairfield, Mr. Hunter, Mr. Ekhoﬀ, Mr. Kenneth Smith, Mr. Swanson, Mr. Carrico and Mr. Wheeler

### **Members Absent**

Mr. Kerkstra Mr. Gowler, Mr. Sirois and Mr. Collins

### **In Attendance**

- **Board Members**
- **Department Heads**

John Coghlan, Jim Rowe, Anita Speckman, Judge Cunnington, Ed Pentuic, Chad Gessner, Tom Latham, Eric Cavender, Bob Gessner, Sandi Cianci

### **Media**

None

### **Call to Order**

The meeting was called to order by the Committee Chairman, Mr. Hess at 7:30 a.m.

### **Public Comment**

None

### **Approval of Minutes: March 9, 2022**

**Ms. Parker made a motion to approve and Mr. Carrico seconded it. Motion carried with a voice vote.**

### **Judicial – Chief Judge Thomas Cunnington**

Judge Cunnington updated the committee on the case management system and basement renovations.

### **Circuit Clerk’s Office - Sandi Cianci**

- **Monthly Report**

Ms. Cianci provided the committee with reports, there were no questions or comments.

**Mr. Ekhoﬀ made a motion to approve the report, and Mr. Smith seconded it. Motion carried with a voice vote.**

Ms. Cianci spoke about a claim that may be coming to finance for polo shirts that are paid for out of a special fund and the auditor may return it to the finance committee. Discussions were held.

### **State’s Attorney’s Office – John Coghlan**

John Coghlan was present to review the report.

- **Grand Jury Report**
- **Grand Jury Statistics Report**

**Mr. Snipes made a motion to combine and approve the reports and Mr. Liehr seconded it. Motion carried with a voice vote.**

Discussions were held about programs.

**Public Defender's Office – Ed Pentuic**

- **Monthly Report**

Mr. Pentuic reviewed the report with the committee.

**Ms. Peters made a motion to approve, and Mr. Swanson seconded it. Motion carried with a voice vote.**

**Probation – Tom Latham**

- **Monthly Report**

Mr. Latham reviewed and discussed the report with the committee.

**Mr. EKhoff made a motion to approve, and Mr. Long seconded it. Motion carried with a voice vote.**

Mr. Latham updated the committee on positions available within his department. Discussion were held.

**Sheriff/EMA Department – Sheriff Mike Downey**

Sheriff Downey was present to review the reports with the committee.

- **Monthly Report**

Sheriff reviewed the report with the committee. Discussions were held.

**Mr. Carrico made a motion to approve, and Ms. Parker seconded it. Motion carried with a voice vote**

- **Declaring Equipment as Surplus – EOC Projectors**  
Sheriff Downey reviewed the request with the committee.

**Mr. Long made a motion to approve, and Mr. Ekhoff seconded it. Motion carried with a voice vote.**

- **Gray Key Update**  
Sheriff Downey reviewed how beneficial this system is for his department. Discussions were held.

- **Vehicles**

Sheriff Downey updated the committee on the current vehicles within his department. Discussions were held.

- **Animal Control Update**

Sheriff updated the committee on the process of the new Animal Control building. Discussions were held.

**Coroner's Office – Bob Gessner**

- **Monthly Reports**
- **Monthly Receipts of Money**

Mr. Gessner was present and reviewed the reports with the committee.

**Mr. Long made a motion to combine and approve, and Ms. Peters seconded it. Motion carried with a voice vote.**

- **Morgue Door Replacement**

Mr. Gessner spoke about the need for a new Morgue door and the cost being \$11,450. Discussions were held about ARPA.

Mr. Wheeler confirmed that this could be paid out of Maintenance and transfer to ARPA as infrastructure. Discussions were held.

Mr. Gessner stated a freezer was donated to Animal Control.

**11. Old Business/New Business**

Mr. Snipes requested the State Reps to detail how the Illinois relief package will be helping Kankakee County.

**12. Adjournment**

**Ms. Peters made a motion to adjourn the meeting at 8:35 a.m., and Mr. Long seconded it. Motion carried with a voice vote.**

Roger Hess, Committee Chairman  
Kelly Bylak, Executive Coordinator  
<https://www.youtube.com/watch?v=BLqsRjAjqwI>