

**Kankakee County
Buildings & Grounds Committee
February 16, 2023**

The meeting of the Kankakee County Buildings and Grounds Committee was held on March 16, 2023 and was called to order by Committee Chairman, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hunter, Mr. Hess, Mr. Dunnill, Mr. Smith, Ms. Munday and Mr. Wheeler

Members Absent – Mr. Tholen, Mr. Sirois, Mr. Ashcraft, Mr. Scanlon, Ms. Armer-Irps Mr. Alexander-Hildebrand

Quorum – Present

Department Heads Present – Theresa Goudie and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

February 16, 2023

Mr. Smith made a motion to approve, and Ms. Munday seconded it. Motion carried with a voice vote.

Buildings

Facility Dude Report

Mr. Andrews, Maintenance Director, stated there were 182 work orders for the month. There were no discussions.

Financial Report

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report. There were no questions from the committee.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Mr. Andrews advised that the bid opening was not on the agenda, but will include it on Community Services. There was one bid received from Warehouse Direct.

The phone memory module needs to be updated at the Administration building and the cost is about \$3,000. More info to come on that.

The Floor Scrubber was delivered for Jerome Combs and was paid for by the Sheriff.

Mr. Andrews provided an update on the courthouse project.

Mr. Andrews advised that a new dishwasher system is needed at the jail and will be a 6-figure job, but it is needed.

Mr. Hunter requested lights be put in at the courthouse so it can be lit with various colors all year for certain events.

Mr. Andrews commented that the VAC is ready for the SAO to move in, but was unsure of the status.

Old Business

None

New Business

None

Ms. Parker stated that if anyone wanted a tour of the courthouse, that could be arranged with Wes.

Adjournment

Mr. Hess made the motion to adjourn the meeting at 9:21 a.m. Mr. Smith seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=dZJYypygq9U&list=PLuh0IeyRukQT1AStlquNvLtVb2kfvcAMy&index=4>