

**Kankakee County
Buildings & Grounds Committee
March 14, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on March 14, 2024, and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hess, Mr. Hunter, Mr. Snipes, Mr. Dunnill, Mr. Kerkstra, Mr. Smith, Ms. Armer-Irps, Ms. Munday, Mr. Wheeler, Mr. Alexander-Hildebrand

Members Absent – Mr. Sirois, Mr. Scanlon

Quorum – Present

Department Heads Present – Kari Laird, Anita Speckman and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

February 14, 2024

Mr. Kerkstra made a motion to approve, and Mr. Smith seconded it. Motion carried with a voice vote.

Presentation

None

Buildings

Courthouse Elevator Update

Mr. Andrews reminded the Committee of the issues of the elevator and introduced representatives from Kone Elevator Company, who discussed solutions for the issues. A lengthy discussion ensued.

Motion to have Mr. Andrews develop a formal proposal with the assistance of Kone to present to the Committee with the recommended solution.

Mr. Wheeler made a motion to approve, and Ms. Munday seconded it. Motion carried with a voice vote.

Facility Dude Report

Mr. Andrews stated there were 198 work orders for the month. There were no discussions.

Financial Report

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report. There were no questions from the committee.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

A blue box truck at the Administration Building to be moved to Finance as surplus. The Circuit Clerks staff relocation and removal of current furniture is progressing well and renovation to start soon. Contract ready to be signed.

Mr. Andrews will obtain estimates for whole Courthouse generator and generator solely for the elevator.

Quote Solicitation for Courthouse generator

Ms. Armer-Irps made the motion to solicit quotes for the equipment. Mr. Hunter seconded the motion. Motion carried by a voice vote.

JCDC new dishwashers have been installed and new shower doors were received and installed. JCDC water damage repair from a roof leak is complete.

Bid Solicitation for Old Jail Exterior Repairs/Tuckpointing

Mr. Hunter made the motion to solicit bids for the work. Mr. Dunnill seconded the motion. Motion carried by a voice vote.

Bid Solicitation for Circuit Clerk Office Equipment

Mr. Dunnill made the motion to solicit bids for the office equipment. Mr. Snipes seconded the motion. Motion carried by a voice vote.

Handrail Discussion - Courthouse

A discussion of the issue occurred. Mr. Wheeler recommended the issue be sent to the Historic Preservation Committee for a recommendation.

Motion to move the issue to the Historic Preservation Committee for a recommendation.

Mr. Smith made a motion to approve, and Ms. Armer-Irps seconded it. Motion carried with a voice vote.

New/Old

Courts Juvenile Project Discussion and Letter of Intent

A discussion was held regarding the potential project.

Motion to move forward with the project as presented at the March 20, 2024, Criminal Justice Committee meeting.

Mr. Hunter made a motion to approve, and Ms. Kerkstra seconded it. Motion carried with a voice vote.

Other Business

Mr. Andrews gave an update on the new Animal Control Building, for which a new electrical transformer was installed yesterday.

Adjournment

Mr. Kerkstra made the motion to adjourn the meeting at 10:17 a.m. Mr. Smith seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Anita Speckman, County Administrator

<https://www.youtube.com/watch?v=t3Isd1q4bqM&list=PLuh0IeyRukQT1AStlquNvLtVb2kfvcAMy&index=6>