

## **MINUTES**

### **Members Present**

Mr. Hess, Mr. Liehr, Mr. Snipes, Ms. Parker, Mr. Fairfield, Mr. Hunter, Mr. Ekhoﬀ, Mr. Kenneth Smith, Mr. Swanson, Mr. Carrico, Mr. Kerkstra and Mr. Wheeler

### **Members Absent**

Mr. Long, Ms. Peters, Mr. Gowler, Mr. Sirois and Mr. Collins

### **In Attendance**

- **Board Members**
- **Department Heads**

John Coghlan, Jim Rowe, Anita Speckman, Judge Cunnington, Ed Pentuic, Chad Gessner, Tom Latham, Eric Cavender, Bob Gessner, Sandi Cianci

### **Media**

None

### **Call to Order**

The meeting was called to order by the Committee Chairman, Mr. Hess at 7:30 a.m.

### **Public Comment**

None

### **Approval of Minutes: February 9, 2022**

**Mr. Swanson made a motion to approve and Ms. Parker seconded it. Motion carried with a voice vote.**

### **Judicial – Chief Judge Thomas Cunnington**

Judge Cunnington updated the committee courts, including a technology grant of over \$500,000.

### **Circuit Clerk's Office - Sandi Cianci**

- **Monthly Report**

Ms. Cianci provided the committee with reports, there were no questions or comments.

**Mr. Ekhoﬀ made a motion to approve the report, and Mr. Kerkstra seconded it. Motion carried with a voice vote.**

- **ARPA Request – Document Shredding**

Ms. Cianci spoke of the need for document shredding. Mr. Wheeler advised that this is included in the basement project and will update the previous approval.

**State's Attorney's Office – Jim Rowe**

John Coghlan was present to review the report.

- **Grand Jury Report**
- **Grand Jury Statistics Report**

**Mr. Liehr made a motion to combine and approve the reports and Mr. Carrico seconded it. Motion carried with a voice vote.**

**Public Defender's Office – Ed Pentuic**

- **Monthly Report**

Mr. Pentuic reviewed the report with the committee.

**Mr. Kerkstra made a motion to approve, and Mr. Hunter seconded it. Motion carried with a voice vote.**

**Probation – Tom Latham**

- **Monthly Report**

Mr. Latham reviewed and discussed the report with the committee.

**Mr. Fairfield made a motion to approve, and Mr. Kerkstra seconded it. Motion carried with a voice vote.**

Mr. Latham updated the committee regarding Juvenile Detention. Discussion were held.

**Sheriff/EMA Department – Sheriff Mike Downey**

Chad Gessner was present to review the reports with the committee.

- **Monthly Report**

Sheriff reviewed the report with the committee. Discussions were held.

**Mr. Ekhoﬀ made a motion to approve, and Mr. Liehr seconded it. Motion carried with a voice vote**

Mr. Gessner spoke about programs that are offered within the jail. Discussions were held.

- **Animal Control Update**

Mr. Gessner provided the committee with an update of Animal Control. There were no questions from the committee.

Mr. Gessner stated that there was still a PT tech position open within Animal Control.

**Coroner's Office – Bob Gessner**

- **Monthly Reports**
- **Monthly Receipts of Money**

Mr. Gessner was present and reviewed the reports with the committee.

**Mr. Carrico made a motion to combine and approve, and Mr. Ekhoﬀ seconded it. Motion carried with a voice vote.**

Mr. Gessner updated the committee on drug overdoses in the area. Discussions were held.

- Declare 2005 Equipment as Surplus

Mr. Gessner reviewed the items with the committee.

**Mr. Fairfield made a motion to approve, and Mr. Swanson seconded it. Motion carried with a voice vote.**

#### **11. Old Business/New Business**

None

#### **12. Adjournment**

**Mr. Kerkstra made a motion to adjourn the meeting at 8:17 a.m., and Mr. Snipes seconded it. Motion carried with a voice vote.**

Roger Hess, Committee Chairman  
Kelly Bylak, Executive Coordinator  
<https://www.youtube.com/watch?v=5UI3a-m3zcQ>