

A M E N D E D
MINUTES

Members Present

Ms. Olszewski, Dr. Daake, Mr. Blanchette, and Mr. Coy

Members Absent

Ms. Hodge

In Attendance

- **Ethics Advisor**

Judge Wenzelman

- **Board Members**

Mr. Wheeler

- **Department Heads**

None

- **Media**

None

1. Call to Order/Roll Call

The meeting was called to order by the Commission Chairperson, Toby Olszewski, at 10:10 a.m. Quorum present.

2. Public Comment

None

3. Approval of Minutes: September 19, 2017

Dr. Daake made a motion to approve the minutes, and Mr. Blanchette seconded it. Motion carried with a voice vote.

4. Determination of Member Terms

Mr. Blanchette and Mr. Coy drew numbers for the determination of one or two year terms. Mr. Blanchette selected a one year term to expire on May 1, 2018, and Mr. Coy selected a two year term to expire on May 1, 2019.

5. Review of Ethics Ordinance for Kankakee County for New Members

The ordinance was reviewed and discussed.

6. Whistleblower Ordinance & Violation Reporting

Ms. Olszewski discussed the new form for investigating a possible ethics violation and/or whistleblower violation. The form and instructions to file are to be available on the County's website. Once an investigation form is filed, Judge Wenzelman receives it, decides if it is unfounded or if the complaint warrants further investigation. Either way, it is brought to the Ethics Commission for discussion and the complainant is notified.

Mr. Wheeler stated that, should a complaint be filed which may be more of an illegal activity, rather than an ethical concern, the State's Attorney would handle the complaint, but the Ethics Commission would be notified as well.

Judge Wenzelman suggested that the complaint form include a notice stating, should there be additional witnesses (more than three which the form allows), the complainant is to note additional witnesses on an attached sheet of paper.

Ms. Olszewski stated that a complaint would be considered with or without witnesses.

Dr. Daake inquired about the confidentiality of the complainant's personal information upon filing the form and it being presented before the Ethics Commission. He also inquired as to when a complaint is presented to the Commission if the Commission then enters into executive session.

Assistant State's Attorney Graeme Quinn stated that the Commission would go into executive session to discuss the matter; however, the vote to make the determination as to if the complaint is an ethical violation is required to be public and the Commission would have to come out of executive session to vote.

Mr. Coy made a motion to adopt the Ordinance and Violation Form, with the amendment to the form to address additional witnesses if necessary, and Mr. Blanchette seconded it. Motion carried with a voice vote.

7. Other Business

None

8. Old Business/New Business

None

9. Adjournment

Mr. Coy made a motion to adjourn the meeting at 10:21 a.m., and Dr. Daake seconded it. Motion carried with a voice vote.

Toby Olszewski, Commission Chairperson
Diane Owens, Executive Coordinator